



## **MOLIT Public Notice No. 2025-43**

In accordance with Article 30 of the Act on the “Promotion of Smart City Development and Industry”, the Ministry of Land, Infrastructure and Transport of the Republic of Korea (MOLIT) hereunder calls for projects to be implemented under the **2025 K-City Network Global Cooperation Program for Smart Solution Demonstration**.

**January 21, 2025**

### **Calls for Projects: 2025 K-City Network Global Cooperation Program for Smart Solution Demonstration**

1. **(Introduction to the KCN)** The **K-City Network Global Cooperation Program** (hereinafter referred to as the “KCN”) was launched in 2020 to share Korea’s smart city development expertise and experience with countries and cities interested in Korea’s smart city model and technologies.
2. **(KCN Programs)** Under the KCN framework, the Ministry of Land, Infrastructure and Transport of the Republic of Korea (MOLIT) supports projects for **1. Smart City Planning and Smart Solution Planning** and **2. Smart Solution Demonstration** with scales and details of the support provided differing between individual projects. The following is the description of the **KCN Program for Smart Solution Demonstration**.
3. **(Purpose)** The **KCN Program for Smart Solution Demonstration** aims to share Korea’s smart solutions with countries and cities to help address specific urban problems they face through application of smart technologies while giving Korean businesses opportunities to demonstrate abroad the smart solutions they developed and provide in Korea.
4. **(Applicants)** Eligible applicants for smart solution demonstration projects are **Korean businesses/organizations** which lead the project consortiums formed with foreign national/regional/city governments that will host the smart solution demonstration projects (hereinafter referred to as the “overseas partner governments”). To confirm the establishment of the project consortium, applicants are required to submit either a Letter of Intent (LOI) or Memorandum of Understanding (MOU) signed with the overseas partner governments.
5. **(Support)** MOLIT will provide grants for the smart solution development and establishment. Up to six projects will be selected and the maximum grants to each project selected will be from 300 million to 400 million KRW.
6. **(Project Selection)** Korea Agency for Infrastructure Technology Advancement (KAIA), the KCN Secretariat commissioned by MOLIT to manage the Smart Solution Demonstration projects, will evaluate the project proposals and oral project presentations delivered by the Korean business/organization applicants according to the criteria presented in the **“Guidelines for the 2025 KCN Program for Smart Solution Demonstration”**.
7. **(Deadline)** Applications should be submitted to the KCN Secretariat by e-mail ([kcitysolution@kaia.re.kr](mailto:kcitysolution@kaia.re.kr)) no later than **5 p.m. on Tuesday 11<sup>th</sup> of March, 2025**. For further information, please refer to the project proposal guideline or contact the KCN Secretariat (Tel: +82-31-389-6359/+82-31-389-6409, Email: [kcitysolution@kaia.re.kr](mailto:kcitysolution@kaia.re.kr))

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# **Proposal Guidelines for K-City Network Solution Demonstration Project 2025**

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**January 21, 2025**

***Ministry of Land, Infrastructure and Transport  
Republic of Korea***



## <Table of Contents>

- I. K-City Network Solution Demonstration Project Overview
- II. 2025 Request for Application
- III. Evaluation Process and Selection Criteria
- IV. Future Timeline
- V. Required Documents and Forms

## K-City Network Solution Demonstration Projects

### 1 Program Overview

**1.1 (Purpose)** This program was created to share Korea's smart city expertise and experience with overseas cities interested in Korea's smart city model and give Korean companies opportunities to demonstrate smart solutions/technologies/services they developed in overseas markets.

**1.2 (Support)** The program provides support for activities as well as funding for implementation of Korea's smart solution demonstration projects abroad, including survey of project sites, installation and operation of smart solutions/technologies/services for demonstration, and evaluation.

### 2 Target Smart Solution

**2.1 (Definition)** Smart solutions under the program refer to technologies to provide services\* and related platforms\*\* or systems\*\*\* that provide services in the areas of transportation, energy, environment, security, urban administration, etc.

\*(Services) Applications designed for the benefit of citizen convenience and administrative efficiency (e.g. smart parking services)

\*\* (Platform) Configuration of hardware and software set up to handle specific tasks by collecting, storing and transferring data between data servers(e.g. video monitoring platform)

\*\*\* (System) Combination of sensors, devices and physical infrastructure installed to facilitate the operation of smart solutions and services (e.g. transportation card system)

#### < Examples of Smart City Solutions >

Field	Solution	Details
Transportation	Smart crosswalk	Smart crosswalk provides accident-related information to pedestrians and drivers and controls traffic signal timing
	Demand responsive transport	This service adjusts the allocation and routes of public transit upon the request of the users.
	Shared smart parking	This parking service allows the sharing and linking of individual parking spaces by making private car parks available and sharing parking information.



<b>Field</b>	<b>Solution</b>	<b>Details</b>
Security and safety	Smart Pole	Light poles that incorporate CCTV cameras, and various sensors as part of integrated IoT solutions for smart city services
	Intelligent CCTV	Intelligent CCTV extends services such as urban surveillance monitoring based on intelligent video analysis, behavioral analysis, and metadata.
	Extensive disaster surveillance system	This service captures a city's status at a glance with high-resolution CCTVs installed in skyscrapers and landmarks and helps respond to a disaster.
Environment	Fine Dust monitoring network	This service monitors and collects the PM level data in the downtown area using IoT technologies and provides the information to citizens.
	Waste management	Reducing waste collection costs by monitoring waste through smart waste bins and providing optimal driving routes for collection vehicles

## 1 Application

**1.1 (Eligible Applicants) Korean businesses/organizations** that are interested in overseas demonstration of smart solutions they developed and demonstrated in Korea

- To apply for the program, Korean businesses/organizations should form consortiums with overseas partner governments\*.
- Korean businesses/organizations with overseas solution demonstration experiences or plans should be the leading entity of the consortium.

\* **Overseas partner governments** refer to foreign governments at the central or city levels that will host solution demonstration projects under the program. To confirm its intent to participate in the program, the central/local governments are required to submit either a Letter of Intent (LOI) or Memorandum of Understanding (MOU) they respectively signed with the Korean businesses/organizations applying for the program. (In case of omission of the LOI or MOU at the time of application, the project will be excluded.)

**1.2 (Scope of Work) Selection of testbed, Onsite Survey, and technology application and demonstration** in cities overseas for Korean smart city solutions.

**1.3 (Candidate City) Cities overseas, which have preliminary feasibility study or Concept Paper\*** ready to **demonstrate** Korean-developed smart city solutions or **are willing to integrate Korean smart city technologies**.

\* A report that shows the concept and design reviewed or prepared by the overseas city concerned in relation to implementing a smart city solution.

**1.4 (Eligible Solution) Smart city solutions** developed and integrated in Korea and aimed at international demonstration (services, platforms, or systems either as standalone solutions or as a package)

- Smart city solutions, which contribute to ensuring citizens' quality of life and efficient urban management in various aspects of urban life such as transportation, energy, environment, security, and urban administration

- A project proposal will not be selected if the solution is demonstrated in the same country that has been already demonstrated by K-City Network demonstration program.
- However, a solution previously demonstrated under the program can reapply if it shows clear differentiation from the existing solution or a potential for expanded capability such as its utilization in connection with the existing solution.

Country demonstrated	Project	Solution demonstrated
USA	K-Style waste management demonstration	Waste management
	AI-Audio based Road Hazard Information System Demonstration	Road Hazard Information System
Türkiye	Smart city integrated platform demonstration	Integrated Platform
	Integrating high-sensitivity sensors and machine learning for advanced slope failure prediction	Slope failure prediction
Spain	Smart parking demonstration based on smart city data hub	Smart parking
Italy	Its traffic monitoring system Demonstration	Its traffic monitoring system
Indonesia	Smart lighting demonstration	Smart lightning
	Smart city integrated platform demonstration	Integrated Platform
	Digital twin-based smart city 3D space right	3D space right solution
Thailand	Hybrid drone base smart city integration platform	Integrated Platform
Bangladesh	Demonstration project for building an integrated platform	Integrated Platform
Vietnam	AI-powered traffic flow counting and hazard detection smart solution demonstration	Traffic flow counting and hazard detection
	3D digital transformation solution in underground space using smart-pin	underground space 3D digital transformation
Cambodia	Hub-based Smart Mobility Sharing Service	Smart Mobility
Philippines	Smart disaster/safety management service demonstration	Smart disaster/safety management

## 2 Project Size

**2.1. (Support Scale)** Selection of **up to six (6) projects** with **300~400 million KRW funding** per project.

- Corporate matching funds(Cash or Cash equivalent) from Korean companies or international financing from the candidate country will be allowed, and **additional points** will be given for such cases according to the **size of the matching funds** (please refer to III. Evaluation Process and Selection Criteria).

\* Both the number of projects and the size of the support are subject to change according to the Korean government budget or selection results.

**2.2 (Project Implementation Period)** From project commencement to December 2025

\* This period is subject to change depending on application and evaluation timelines.

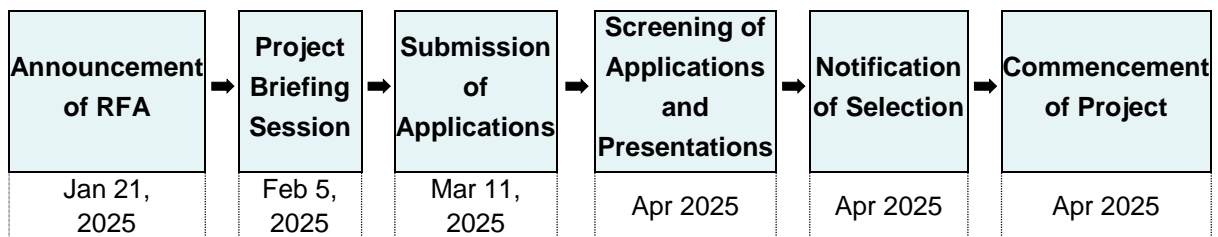
**2.3 (Project Expenses) Direct expenses and other expenses to be incurred for demonstration, including system deployment, equipment development and transportation, and cooperation with overseas partner governments will be covered.**

- **Lead organization** should have **the highest percentage** of support fund.
- Support fund will be distributed only to **Korean businesses/organizations** of the consortium directly
- Support fund can be used for expenses such as equipment, system development, operation and cooperation with overseas partner governments required for demonstration. **(not include the profit of participated company)**
- If the project expenses are to be matched by a corporation, the matching portion shall be included in the total project budget, and the **indirect expenses** for each participating organization shall be **no higher than 5%** of the each of their project budget.

### 3 Project Details

**(Project Consortium)** A Project Consortium is the party that implements a smart city solution project in which an overseas **partner government** and a **Korean organization** participate under the Lead Organization’s responsibility.

### 4 Process and Timeline (plan)



\* The timeline may be subject to change over the course of the program.

\*\* Intentions of overseas partner governments will be verified before or after presentations. If the K-City Network Solution Demonstration Program Secretariat (Korea Agency for Infrastructure and Technology Advancement, KAIA) finds any issues, defects, etc. that are deemed critical, the Secretariat may revoke the project selection.



## 1 Evaluation Process

1.1 The **K-City Network Solution Demonstration Program Secretariat (Korea Agency for Infrastructure Technology Advancement, hereinafter called 'KAIA')** will run the evaluation process and be responsible for organizing the Evaluation Committee, providing the evaluation guidelines, and notifying the applicants of the evaluation results.

- The Evaluation Committee members shall be smart city **experts** (their identities shall not be disclosed). The size of the Committee shall be around **nine (9) members for both the written evaluation and the presentations**.

\* Any interested party of the applicant cannot serve as an Evaluation Committee member.

\*\* Two (2) or more Committee members who participate in the written evaluation shall take part in the evaluation of presentations.

1.2 The evaluation is made of the preliminary review, written evaluation, and evaluation of presentations. The **Evaluation Committee** will select **within six (6) projects** through **written evaluation** and **presentations**.

**A. (Preliminary Review) Preliminary review** (by the K-City Network Solution Demonstration Program Secretariat) will longlist applicants to move to the next round, focusing on the **appropriateness of the submitted materials** and any **omissions of required documents**.

\* Any applicant, who fails to submit the participation commitment (LOI or MOU) by an overseas partner government in the consortium, will be dropped from the evaluation process.

**B. (Written Evaluation)** The Written Evaluation Committee will shortlist up to **two times the number of final winners** through written evaluation.

\* The evaluation process of presentations will be informed by the K-City Network Solution Demonstration Program Secretariat (KAIA) in more detail.

**C. (Presentations) Oral presentation** using PowerPoint Presentation\*. **Within Six (6) applicants** will be selected according to the total score, based on the additional

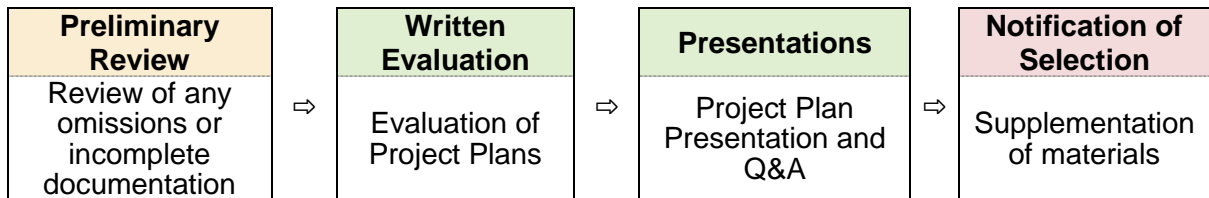
points per the evaluation criteria added to the average score, excluding the highest and the lowest scores.

\* Presentation shall be given by the Project Lead.

\*\* At least one person from each consortium member organization shall be present at the presentation. A representative from an overseas partner government is to join the presentation virtually and address questions from the Committee members.

\*\*\* Written evaluation results will not be considered in evaluating oral presentations.  
Applicants who receive less than 60 out of 100 points in the evaluation will not qualify for the next round.

**D. (Notification of Selection)** Those selected through the evaluation of presentations will be **notified of their selection** and, if needed, will be **asked to revise or supplement** submitted materials.



## 2 Selection Criteria

### 2.1 Written Evaluation (out of 100 points)

Description	Items	Allocated points	Considerations
Quantitative evaluation (10)	Project Track Record	5	- Number of overseas projects over the past ten years and domestic projects over the past five years (Applied to Lead Organization only)
	Financial structure and financial status	5	- Credit rating (Applied to Lead Organization only)
Qualitative evaluation (90)	Background of and need for the project	10	- Background and need for demonstration project - How desirable the direction for the project is - Whether the project can be progressed as part of other existing demonstration projects
	Feasibility of the project	20	- Analysis of the trend and site condition of the candidate country - How to connect the smart city policy of the candidate country and the project - How cooperative the candidate country is regarding the demonstration of the solution - Consortium's competency to carry out the project
	Appropriateness of the solution demonstration plan	25	- Environmental analysis of the target site and the scope of demonstration - Goals and implementation strategy of the project - Details of the smart city solution - Scenarios and action plans for the field demonstration - Timeline for the field demonstration project - How to secure project funding and reasonable allocation of resources - Efficient budget execution plan - Duplication with overseas demonstration projects subsidized by MOLIT
	Feasibility of business model	25	- Plan to develop a business model to generate profits - Expected benefits and measures to ensure technological cooperation with the candidate country - Viability of further commercialization and export based on the demonstration outcome
	Viability of project management plan	10	- Project management plan - How to operate the project after the demonstration - How to ensure cooperation among stakeholders



※ Quantitative Evaluation Criteria

Evaluation items (allocated points)	Evaluation Criteria						
<b>Track record of the applicant (5)</b>	<ul style="list-style-type: none"> <li>Number of smart city projects outside Korea over the past ten years (Applied to Lead Organization only) *Applied to projects with project costs of KRW 100 million or more</li> </ul>						
	5 or more		2 to 4		1		
	2		1		0.5		
	<ul style="list-style-type: none"> <li>Number of smart city projects in Korea over the past five years (Applied to Lead Organization only) *Applied to projects with project costs of KRW 50 million won or more</li> </ul>						
	5 or more		2 to 4		1		
3		2		1			
*Documents List for the project track record							
Client		Required documents		Remarks			
Domicile	Description						
Korea	Public sector	Certificate of Service Rendered issued by the client					
	Private sector	① Certificate of Service Rendered issued by the client ② Contract and tax invoice					
Overseas	Public sector	Certificate of Service Rendered issued by the client		To be notarized			
	Private sector	① Certificate of Service Rendered issued by the client ② Contract and tax invoice		To be notarized			
<b>Financial structure and financial status (5)</b>	Description		A	B	C	D	E
	Credit rating	Corporate Bond	A- or higher	Below A-BBB- or above	Below BBB- Above BB-	Below BB- above B-	CCC+ or below
		Commercial paper	A2- or higher	Below A2-A3- or above	Below A3-B0 or above	B-	C or below
		Corporate credit rating	A or higher	Below A-BBB- or above	Below BBB-BB- or above	Below BB-B- or above	CCC+ or below
	Points for each rating		5	4	3	2	1

## 2.2 Presentation (out of 100 points)

\* An additional document concerning the oral presentation shall be **submitted in the PowerPoint presentation format**. The oral presentation shall be prepared to proceed for about 15 minutes.

\*\* The evaluation process of presentations will be informed by the K-City Network Solution Demonstration Program Secretariat (KAIA) in more detail.

Evaluation items	Allocated points	Considerations
<b>Appropriate conditions to pursue the project</b>	20	<ul style="list-style-type: none"> <li>- Smart city policy and technological environment of the candidate country</li> <li>- Cooperation with the candidate city for the solution demonstration</li> <li>- The direction of the solution and its viability</li> <li>- The competency of the consortium</li> </ul>
<b>Excellence of the project implementation plan</b>	20	<ul style="list-style-type: none"> <li>- Clear definition of the demonstration scope within the target site</li> <li>- Robust project goals and implementation strategy</li> <li>- Uniqueness of the content of the smart city solution</li> <li>- Specified implementation plan for the field demonstration</li> <li>- Practicability of the implementation plan for the field demonstration project</li> <li>- Specific plan on the project when progressed as part of other existing demonstration projects</li> </ul>
<b>Reliability and efficiency of project management</b>	15	<ul style="list-style-type: none"> <li>- Concrete project management plan</li> <li>- Efficient project implementation system</li> <li>- Possible cooperation from the stakeholders and the candidate country</li> <li>- Viability of the on-site demonstration project</li> </ul>
<b>Competency of Project Lead and Plausibility of Dissemination</b>	5	<ul style="list-style-type: none"> <li>- Competency and leadership of the Project Lead</li> <li>- Probability of the plan to further develop and spread the project after its completion</li> </ul>
<b>Feasibility of business model</b>	20	<ul style="list-style-type: none"> <li>- Profitability of the business model</li> <li>- Potentiality of the smart solution to be demonstrated</li> <li>- Feasibility of the expansion plan after the end of the project</li> </ul>
<b>Financial conditions and willingness of candidate country</b>	20	<ul style="list-style-type: none"> <li>- Level of details on the project plan established by the candidate country and its willingness to pursue the project (For the application of pilot operation, detailed plan for the main project)</li> <li>- Matching funds from the candidate country and its willingness to secure project expenses</li> </ul>

### 3 Criteria for Additional Points (This is only applicable to the Oral presentation)

#### 3.1 Items for additional points

Items	Considerations	Allocated points																		
<p>① <b>Subsequent demonstration of MOU or LOI signed at an event hosted by the MOLIT</b></p>	<p>If a project is subsequent to MOU or LOI signed at an event hosted by the Ministry of Land, Infrastructure and Transport            * Business meeting at World Smart City Expo(WSCCE), Road Shows, the Korean Pavilion of Smart City Expo World Congress(SCEWC, Barcelona, Spain), etc.            ** Additional points will be given if the solution and the country to be demonstrated are same as specified in MOU or LOI</p>	3																		
<p>② <b>Size of the international financing or corporate matching funds</b></p>	<p>Extra points to be given in accordance with the size of the matching funds by a candidate country or a consortium against the total project expenses</p> <p style="text-align: center;">&lt;International financing from a candidate country&gt;</p> <table border="1" data-bbox="486 992 1230 1402"> <thead> <tr> <th>Size of matching funds</th> <th>Additional points</th> </tr> </thead> <tbody> <tr> <td>50% or more of the total project expenses</td> <td>5</td> </tr> <tr> <td>Over 40% and less than 50% of the total project expenses</td> <td>4</td> </tr> <tr> <td>Over 30% and less than 40% of the total project expenses</td> <td>3</td> </tr> <tr> <td>Over 20% and less than 30% of the total project expenses</td> <td>2</td> </tr> <tr> <td>Over 10% and less than 20% of the total project expenses</td> <td>1</td> </tr> </tbody> </table> <p style="text-align: center;">&lt;Corporate matching funds from a consortium&gt;</p> <table border="1" data-bbox="478 1471 1238 1662"> <thead> <tr> <th>Size of matching funds</th> <th>Additional points</th> </tr> </thead> <tbody> <tr> <td>10% or more of the total project expenses</td> <td>2</td> </tr> <tr> <td>Over 5% and less than 10% of the total project expenses</td> <td>1</td> </tr> </tbody> </table>	Size of matching funds	Additional points	50% or more of the total project expenses	5	Over 40% and less than 50% of the total project expenses	4	Over 30% and less than 40% of the total project expenses	3	Over 20% and less than 30% of the total project expenses	2	Over 10% and less than 20% of the total project expenses	1	Size of matching funds	Additional points	10% or more of the total project expenses	2	Over 5% and less than 10% of the total project expenses	1	Up to 7
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IV

**Future Timeline**

## 1 Announcement of the Request for Applications

1.1 The applications must be submitted to the K-City Network Solution Demonstration Program Secretariat, Korea Agency for Infrastructure Technology Advancement (“KAIA”) **by 5 p.m. on Tuesday March 11<sup>th</sup>, 2025** Korea Standard Time (KST) via e-mail

1.2

**< Submission and Contact Information >**

- **Contact/e-mail: The K-City Network Solution Demonstration Program Secretariat (KAIA)**  
Application documents can be submitted via e-mail  
(e-mail) [kcitysolution@kaia.re.kr](mailto:kcitysolution@kaia.re.kr)  
☎ +82-31-389-6359, +82-31-389-6409
- Submission period: From 6<sup>h</sup> of Feb to 11<sup>th</sup> of Mar, by 17:00(KST)

※ **Applications received after the deadline of submission will not be accepted.**

**2 Project Briefing Session: Wednesday, 5<sup>th</sup> of February 2025, 14:00 to 15:00(KST)**

\* For more details, Please refer to 'Ref.3 Project Briefing Session'.

**3 Project Evaluation: April 2025**

**4 Announcement of Selection and Press Release: April 2025**

\* The above timeline may be subject to change.



**Ref.1**

**Selection Process and Timeline**

Within six (6) projects will be selected through the **evaluation process** (preliminary review, written evaluation, and presentations) among the applications received through the Request for Applications.

Process	Timeline	Details	Remarks
Request for applications	Jan. 21 2025	•Announcement of the RFA	
Submission of applications	Feb. 6 to Mar. 11 2025	•Submission of required documents - Application, project plan, etc.	Applicant → K-City Network Solution Demonstration Program Secretariat (KAIA)
Formulation of evaluation and selection plan	Mar. 2025	•Evaluation process and timeline to be prepared and shared	MOLIT/KAIA
Selection of candidate projects	Apr. 2025	•Written evaluation to shortlist up to two times the number of final project awardees	Evaluation Committee
		•Presentations to select the awardees	Evaluation Committee
Reporting and notification of selection	Apr. 2025	•Applicants to be notified of selection	KAIA
Contract signing	Apr. 2025	•Supplementation of project plan and contract signing	KAIA ↔ Selected Organization
Project implementation and management	Apr 2025 – Dec. 2025	•Project implementation and budget management •Performance evaluation and management	Applicant

\* The timeline may be subject to change due to administrative procedures such as deliberation.





## Ref.2

## Matters to Note

### 1 To note in Preparing the Proposal

- 1.1 The application area, target solution, ownership of the IPR, and the relevant ground shall be clearly stated.
- 1.2 The **indirect expenses** for each participating organization shall be **no higher than 5%** of the government funding.
- 1.3 The **direct labor cost** for each participating organization shall be **no higher than 40%** of the government funding.

### 2 Contract Agreement

- 2.1 When selected to receive support for the project, the applicant will sign a contract for the project as put forth by the K-City Network Solution Demonstration Program Secretariat (KAIA).

\* The contract form will be provided later.

- 2.2 When signing the contact, a bond or guarantee shall be submitted per Article 37.2 of the Enforcement Decree of the Act on Contracts to Which the State Is a Party

\* The guarantee or guarantee amount shall cover the entire amount or the entire amount plus the agreed interest for the period of insurance. The guarantee or insurance period shall be expired no earlier than sixty (60) days from the day following the end date of the implementation period.

### 3 Amendment to Plans

- 3.1 If a demonstration project plan needs to be updated, the Lead Organization shall consult with the K-City Network Solution Demonstration Program Secretariat (KAIA) on the change to be made in advance, make a written request for amendment to the contract, and obtain approval before proceeding with the change.

- 3.2 In the event where a material change\* requires an amendment to the contract, a request for amendment shall be made no later than one (1) month prior to the expiration of the agreement.

\* Any matters deemed important in the selection, including project goals, project lead, member organizations, project expense items, and primary project expense account.

#### **4 Project Budget Management**

**4.1 (Project Budgeting)** Project expenses shall be itemized and calculated, and the K-City Network Solution Demonstration Program Secretariat (KAIA) may specify or limit use in consideration of project-specific conditions.

**4.2 (Project Expense Disbursement)** The Contractor shall prepare documents as required by the K-City Network Solution Demonstration Program Secretariat (KAIA), including a copy of a bank passbook, and the certificate of payment of private funds in cash or in-kind and request the disbursement of the project budget by the K-City Network Solution Demonstration Program Secretariat (KAIA).

**4.3 (Account Opening)** The Contractor shall open a regular savings account and a bank passbook that allows demand deposits to be set aside from other funds and manage the government grants and the private funds in cash.

**4.4 (Revision of Budget)** If the budget needs to be revised, the Contractor shall specify the reason and expense items and obtain approval from the K-City Network Solution Demonstration Program Secretariat (KAIA) in advance.

**4.5 (No Internal Trading)** The Contractor cannot incur project expenses in the ways specified below:

- Expenses to be incurred between two legal entities that have no clear separation of human and physical resources; and
- Expenses to be incurred between different business premises within a single legal entity, even if they have unique business registration numbers different from the other party.

**4.6 (Settlement of Project Expenses)** Settlement shall be made up to the closing of the project, and the settlement fee can be budgeted.

- The Contractor shall be subject to an accounting audit by an accounting firm designated by the K-City Network Solution Demonstration Program Secretariat and send the settlement report with an accounting audit report to KAIA after settling for the disregarded amount and return amount.
- If the settlement reports a certain amount to be returned, the final return amount shall be wire-transferred to the account designated by the K-City Network Solution Demonstration Program Secretariat.

## **5 Status Management and Reporting**

**5.1** The timing and method of regular reporting (monthly) will be determined at the commencement reporting through consultation after the selection of the Contractor.

**5.2** Status monitoring and inspection of the Contractor's project management and expenditures will be done on a regular basis throughout the contract period.

- Interviews with the project lead and participating resources as well as the written or on-site investigation may be conducted in order to verify evidence, and the Contractor shall provide full support to the K-City Network Solution Demonstration Program Secretariat (KAIA) in such instances.

## **6 Sanctions**

**6.1** If the agreement is terminated due to the liability of the Contractor while the project is in progress or inspection of the project implementation finds the project 'unsatisfactory,':

- The balance of the grant may not be paid, and the Contractor might be excluded from invitations for future projects by MOLIT and the K-City Network Solution Demonstration Program Secretariat.

## **7 Right to the outcome and other issues**

**7.1** The tangible and intangible outcome of the project may fall under the sole or joint ownership of participating organizations according to the agreement.

- If the outcome is to be used for the public interest or is found not to be desirable for a participating organization to own, ownership by a participating organization may be restricted.

**7.2** If the Contractor intends to use the output for purposes other than stipulated during the project period, the Contractor must consult MOLIT and the K-City Network Solution Demonstration Program Secretariat in advance.

**7.3** The Contractor shall cooperate with MOLIT and the K-City Network Solution Demonstration Program Secretariat by presenting and running a booth at an event organized by MOLIT and the K-City Network Solution Demonstration Program Secretariat in order to share and promote the project outcome.

- For three (3) years after the completion of the agreement, the Contractor must disclose the government support for this project in promoting the service and product generated by the project.

## **8 Other Matters to Note**

**8.1** Any expenses incurred in relation to the project application shall be borne by the applicant.  
The submitted documents will not be returned

**8.2** The applicant and related persons, including its representative, are deemed to consent to the use of personal information for a credit check.

**8.3** The applicant must fully comply with any additional inquiries or requests for documents raised by MOLIT or the K-City Network Solution Demonstration Program Secretariat.

**8.4** Any false or misleading statements in the application or fabrication of evidence may cause revocation of selection.

**8.5** The applicants will be solely responsible for any disadvantage arising from any errors or omissions in the submitted documents or unavailability.



- 8.6** Depending on the number of submitted applications, competition, and evaluation results, different project types might be consolidated, or a particular project type may be eliminated. The project budget and the number of projects to receive support may be adjusted.
- 8.7** Matters related to the evaluation and selection under this program are subject to the authority of the Ministry of Land, Infrastructure and Transport and the K-City Network Solution Demonstration Program Secretariat and the information regarding the Evaluation Committee members, and evaluation details and results for each application will not be disclosed.
- 8.8** The interpretation rendered by the Evaluation Committee shall prevail to the extent of any question arising in relation to the interpretation of the Request for Applications.
- 8.9** Korean shall be the prevailing language in the event of the Korean guidelines being found to be inconsistent with the English ones.

Ref.3

## Project Briefing Session

### 1 Overview

**1.1 (Title)** Project Briefing Session for K-City Network 2025 –Solution Demonstration Project

**1.2 (Subject)** Help applicants understand project through specific explanation and Q&A related in ***K-City Network: Global Cooperation Program 2025***

**1.3 (Date)** Wednesday, 5<sup>th</sup> of February 2025, 14:00 to 15:00(KST)

**1.4 (Type of Session)** Online Session

\* Access guide will be provided for those who wish to attend the online session

### 2 How to participate

**2.1 (Pre-registration)** Please fill in “Pre- registration Application” and send it to K-City Network Solution Demonstration Program Secretariat (KAIA)’s official e-mail

1) Pre-registration Period: 21<sup>st</sup> of January to 4<sup>th</sup> of February 2025, by 15:00(KST)

2) E-mail address: [kcitysolution@kaia.re.kr](mailto:kcitysolution@kaia.re.kr)

**2.2 (Invitation)** Get an access code to applicant through mobile or e-mail.

\* Access code: Meeting Link related

**2.3 (Participation)** Join the session on Wednesday, 5<sup>th</sup> of February 2025.



Ref.4

## Project Briefing Session

### Pre- Application

<b>Applicant name</b>	
<b>Organization</b>	
<b>Position (title)</b>	
<b>Contact number</b>	
<b>E-mail</b>	
<b><i>“K-City Network: Global Cooperation Program 2025” Pre-question</i></b> Please fill in any question related in request for application	

\* Applicant name and contact number are essential for checking registration number, so please fill it out correctly

V

## Required Documents and Forms

### Documents List

No.	Documents List	No. of copies	Remarks
1	Official cover letter (signed by the authorized representative)	1	-
2	Original Project Application (signed by the authorized representative)	1	Form 1
3	Project Plan	1	Form 2
4	Participation commitment by the member organization	1	Form 3
5	Participation commitment for resources	One each	Form 4
6	Overseas partner government's Letter of Intent or Memorandum of Understanding	One each	Free-format
7	Personal information consent form	One each	Form 5
8	Representation Letter	One each	Form 6
9	Business registration certificate and certified copy of corporate registration	One each	-
10	Certificate of corporate seal impression and certificate of official seal in use	One each	Form 7
11	Certificate of national and local tax payment	One each	-
12	Applicant's former Smart City project track record in and outside Korea (Lead Organization only)	1	Refer to selection criteria
13	Credit rating evidence for the Applicant (required of the Lead Organization only)	1	Evidence for credit rating from a credit rating agency such as Seoul Credit Rating Inc.
14	Consortium Agreement	1	Form 8
15	Retirement recruitment status confirmation	One each	Form 9
16	Integrity contract	One each	Form 10
17	Document Checklist	1	Form 11

\* If any of the documents are found to contain untrue information, the applicant will be subject to adverse action, including but not limited to elimination from the evaluation process.

\*\* If the submitted documents for the application area are different from the required documents, those documents will be rejected upon submission.

\*\*\* form 9, 10 are only available in Korean



Form 1

**Project Application**

Applicant			
Name of the Lead Organization		Representative	○ ○ ○
Address	(Zip: )		
Department			
Leader	Title: ○○○	Name: ○○○	Contact: ☎ 000-000-0000
Contact Persons	Title: ○○○	Name: ○○○	Contact: ☎ 000-000-0000abcdef@abc.ac.kr
	Title: ○○○	Name: ○○○	Contact: ☎ 000-000-0000abcdef@abc.ac.kr
Member Organization		Leader	
Member Organization		Leader	
Application Details			
Project Name	(Korean)		
	(English) ○○○○ demonstration project (city, country)		
Solution Type			
Candidate country (city)		Overseas Partner governments	(Korean) (English)
Project Expenses	Total project expenses, in KRW ○○○million (Government grants, in KRW ○○○million / Corporate matching funds, in KRW ○○○million / International financing, in KRW ○○○million)		
Project goal and description	(Project goal)		
	(Project description)		

We hereby apply for the 2025 K-City Network Solution Demonstration Project.

<Appendix> Project Plan (1 copies)

Date. Month. 2025

Name of the Company (representative)

(seal)

**For the attention of the Minister of Land, Infrastructure and Transport**

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## **K-City Network 2025**

### **Solution Demonstration Project Plan**

- ○○○○ (*demonstration project*)

*for*

○○○○ (*name of city*) ○○○○ (*name of  
country*) -

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March 2025

*Lead Organization*

*Member Organization*



## 2025 K-City Network Solution Demonstration Project Plan (Summary)

※ Up to 4 pages

<b>Lead Organization</b>		<b>Member Organizations</b>	
<b>Overseas Partner Governments</b>	(Korean) (English)		
<b>Project Name</b>	<b>K-City Network 2025</b> ○○○○ demonstration project (city, country)		
<b>Solution Type</b>		<b>Project Budget</b>	Total KRW million - Governmental grants(KRW million) - corporate matching funds (KRW million) - international financing (KRW million)
<b>Project Overview</b>	<ul style="list-style-type: none"> <li>▪Background of and need for the project</li> <li>▪Direction for the smart city solution demonstration project</li> </ul>		
<b>Analysis of Project Conditions</b>	<ul style="list-style-type: none"> <li>▪Analysis of technological trends and local conditions</li> <li>▪Smart city policy of the candidate country and the plan to connect the project with an existing project</li> <li>▪Cooperation with the candidate city</li> <li>▪Analysis of trends regarding demonstration solution and consortium's track record</li> </ul>		
<b>Smart city solution demonstration plan</b>	<ul style="list-style-type: none"> <li>▪Preliminary analysis for and scope of demonstration</li> <li>▪Goals and strategy of the project</li> <li>▪Project scope and scenarios</li> <li>▪Phase-specific action plans and timeline for the field demonstration</li> </ul>		
<b>Project management plan</b>	<ul style="list-style-type: none"> <li>▪Project management plan</li> <li>▪How to operate the project after the completion of the demonstration</li> <li>▪Plan for technological cooperation between the candidate city and the Korean consortium</li> </ul>		
<b>Implementation system and cooperation measures</b>	<ul style="list-style-type: none"> <li>▪Project implementation system and roles and responsibilities among participating organizations</li> <li>▪Measures to promote cooperation among stakeholders, including the overseas partner governments</li> </ul>		
<b>Project Budget</b>	<ul style="list-style-type: none"> <li>▪How to secure and execute a budget and expenses</li> <li>▪Disbursement schedule of project expenses</li> </ul>		



<b>Expected benefits and expansion</b>	<ul style="list-style-type: none"><li>▪Expected benefits</li><li>▪How to further expand the benefits of the project after the demonstration</li><li>▪Business model development plan</li></ul>
<b>Prepared by</b>	<ul style="list-style-type: none"><li>▪Department, organization</li></ul> <p>(Primary) name, title, area of responsibility (000-000-0000, abc@abc.ac.kr)</p> <p>(Secondary) name, title, area of responsibility (000-000-0000, def@abc.ac.kr)</p>

## Contents

### How to prepare

- **(Format)** For the project plan, please refer to the forms.
  - The project plan shall be comprised of the cover letter, the copy of the project application, summary (up to four pages), main content (up to 60 pages), and appendix and be organized in the aforementioned order.
  - The project plan shall be comprised of one booklet and be printed on both sides with the binding on the left-hand edge.
  - Bookbinding using rings or spring spiral rings is not recommended.
  - As for the layout, margins shall be 20 mm each on the right and the left sides and 10 mm each at the top and the bottom, as well as the header and footer on A4 paper.
- **(Main content)** The main content shall be up to 60 pages on A4 paper, and the rest of the main content, if any, shall be attached in the form of an appendix.
  - Applicants are recommended to follow the proposed table of contents for the sequence of the main content.
- For main content, Human Myeongjo font in 13pt size with 160% spacing shall be used.
  - Content written in italic in blue on the forms is for illustration purposes or to assist with preparation. Please remove the content in blue.
  - To attach a diagram for the project plan, please use A3 paper and fold it to fit the A4 size.
- **(Others)** If the main content is over 60 pages in length, any remaining content shall be attached in the form of an appendix, in accordance with the table of contents.
  - Please mark the location of the appendix in the main content.
    - \* (e.g.) <Ref.1> Applications and selections in the private sector p.00

## Table of Contents for 2025 K-City Network - Solution Demonstration Project Plan

### **I. Project Overview**

1. Background
2. Need for the project
3. Direction for the smart city solution demonstration project

### **II. Analysis of Conditions**

1. Smart city policy and technological trends of the candidate country
2. Field conditions of the candidate city
3. How to connect the demonstration project with the smart city policy of the candidate country
4. Cooperation with the candidate city for the demonstration
5. Domestic and international trends regarding the proposed solution
6. Similar projects such as a Smart Challenge Project in Korea undertaken by the applicant and the consortium
7. Reference projects outside Korea undertaken by the applicant and the consortium

### **III. Smart City Solution Demonstration Plan**

1. Preliminary analysis of the environment of and regulation over the target site
2. Scope of demonstration (in terms of location, space, technology)
3. Goals and implementation strategy
4. Details of the smart city solution
5. Scenarios for preparation and application
6. Phase-specific action plans for the field demonstration
7. Timeline of the demonstration project

### **IV. Project Management Plan for Smart City Solution Demonstration**

1. Project management plan
2. How to operate the project after the completion of demonstration

### **V. Project Implementation System and Cooperation Measures for Stakeholders**

1. Project implementation system and roles and responsibilities among participating organizations
2. Measures to promote cooperation among stakeholders, including the overseas partner governments

### **VI. Project Budget and Execution**

1. Plan to secure and execute the project budget
2. Disbursement schedule of project expenses

### **VII. Expected Benefits and Expansion Plan**

1. Expected benefits
2. Measures to ensure technological cooperation between the candidate city and the Korean consortium
3. Follow-up plan to leverage the success of the demonstration
4. Business model development plan

### **VIII. List of deliverables**



## I . Project Overview

### 1. Background

**Guide:**

*○ Background of the proposed project from the vantage point of promoting the roll out and dissemination of Korean smart city technologies overseas*

### 2. Why do we need the project?

**Guide:**

*○ Significance of and need for the project to promote widespread adoption of the technology subject to demonstration in the global market*

### 3. Direction for the smart city solution demonstration project

**Guide:**

*○ The direction to be pursued by the demonstration project in order to analyze and address issues facing the candidate city using the Korean smart city solution capabilities and further develop a wide range of smart city services*

## II . Analysis of Conditions

### 1. Smart city policy and technology trends of the candidate country

**Guide:**

*○ Analysis of policy as well as technological trends of the candidate country in each smart city field*

### 2. Field conditions of the candidate city

**Guide:**

*○ Location/area: location and area of the demonstration site*

*○ General statistics: the size of the economy, population, industry, housing, residential/floating population, and other statistics about the site*

*○ Description of the location of the site, including the characteristics of the location, key infrastructure around the area, and conditions of the infrastructure*

*○ Please include a map of the area and briefly describe the location on the map.*

*○ Smart city-related services or urban infrastructure available or to be made available at the demonstration site*

*○ Please use a table or a diagram to illustrate other matters to be covered*



### 3. How to connect the demonstration project with the smart city policy of the candidate country

**Guide:**

- *Government policy or roadmap of the candidate country and related matters*
- *Please describe how to link the proposed project to a similar project or a policy if a project concept paper and feasibility study are available in order to proceed with the demonstration project.*

### 4. Cooperation with the candidate city for the demonstration

**Guide:**

- *Matters for cooperation described in detail involving the candidate city for the demonstration of the proposed project (technological and institutional cooperation)*
- *Matters for cooperation described in detail involving a partner organization in the city (technical and business cooperation)*
- *Evidence such as MOUs and LOIs with the government or public institutions of the candidate country of the proposed project shall be submitted.*
- *Evidence such as MOUs and LOIs signed at an event hosted by MOLIT (with name, date and place of the event)*

### 5. Domestic and international trends regarding the proposed solution

**Guide:**

- *Please review the global and domestic trends regarding the smart city solution in the proposed project, and*
- *Set out the direction of a smart city solution suitable for the candidate city*

### 6. Similar projects such as a Smart Challenge Project in Korea undertaken by the applicant and the consortium

**Guide:**

- *Similar projects undertaken by the applicant and the consortium in Korea (such as Smart City Development Project, National Smart City Pilot City, National Strategic Smart City R&D Project, and City-driven Smart City Project)*

### 7. Reference projects outside Korea undertaken by the applicant and the consortium

**Guide:**

- *Reference projects undertaken by the applicant and the consortium outside Korea*





### III. Smart City Solution Demonstration Plan

#### 1. Preliminary analysis of the environment of and regulation over the target site

**Guide:**

*○ Preliminary analysis of relevant conditions or regulations to determine whether the technology and solution are applicable to the demonstration and suitable for demonstration at the demonstration site*

#### 2. Scope of demonstration (in terms of location, space, technology)

**Guide:**

*○ Scope of smart city solution subject for demonstration (services, systems, platforms, etc.)*  
*○ Please specify the scope by clearly separating the existing local infrastructure or systems from the solution to be established through the demonstration (please use a diagram or a chart)*

#### 3. Goals and implementation strategy

**Guide:**

*○ Please elaborate on the vision to be realized through this demonstration project, final goals and objectives for each phase, and implementation strategy in a systematic way, and use a block diagram, if needed.*

#### 4. Details of the smart city solution

**Guide:**

*○ Details of smart city solution development and technological, institutional, and financial requirements to be met in order for the field demonstration*

#### 5. Scenarios for preparation and application

**Guide:**

*○ Please present a detailed plan (implementation roadmap) to perform the demonstration at the candidate site (using photographs, tables, charts, concept diagrams, etc.)*  
*○ Overall timeline of the project, including contract signing, field research, local application, consultation with stakeholders, expected issues, and interim deliverables*  
*○ Resource (human and material) management plan by demonstration phase*

#### 6. Phase-specific action plans for the field demonstration

**Guide:**

*○ Phase-specific action plans for the design of the solution to be applied in the field concerning the proposed project, deployment of technology, and the verification of the benefits (deployment of resources and equipment, progress, etc.)*



## 7. Timeline of the demonstration project

**Guide:**

- Plan and timeline regarding the technology as well as the deliverables or milestones for each phase (please refer to the below table)
- Add a schedule for outcomes inspection as all demonstration outcomes shall be inspected on the end of the project

Sequence No.	Description	Details	Timeline (month)												Deliverables (Milestone)
			5	6	7	8	9	10	11	12					
1	Analysis														
2															
3	Design														
4	Test														
5	Installation														
6	Demonstration														
7															

## IV. Project Management Plan for Smart City Solution Demonstration

### 1. Project management plan

**Guide:**

- How to monitor the site to carry out the demonstration and a management system and the roles and responsibilities for that purpose
- Participation of members for each phase and how to resolve conflicts, boost cooperation among stakeholders, and manage risks throughout project implementation
- Plan to enlist cooperation and support from relevant organizations

### 2. How to operate the project after the completion of demonstration

**Guide:**

- How and who to manage the project after the completion of the demonstration, and measures to ensure cooperation among stakeholders
- Plan for a follow-up project and further expansion



## V. Project Implementation System and Cooperation Measures for Stakeholders

### 1. Project implementation system and roles and responsibilities among participating organizations

**Guide:**

- System for project implementation, each participating organization's capabilities and competencies, and the implementation strategy*
- Participating organizations and resources, and roles and responsibilities of each participating organization and individual*
- Project implementation capabilities of the consortium member companies and organizations for the demonstration of the smart city solution (e.g., organizations, resources, prior experience in the area, and financial status)*

### 2. Measures to promote cooperation among stakeholders, including the overseas partner governments

**Guide:**

- Details on any prior consultation with the stakeholders, including the overseas partner governments for the demonstration project and plan for cooperation for demonstration support and participation with technology, in consideration of each organization's project implementation capability*
- Expected issues related to the demonstration site such as infrastructure, overall environment, regulation, and standard and cooperative measures to address them*

## VI. Project Budget and Execution

### 1. Plan to secure and execute the project budget

**Guide:**

- How to secure funding from various sources for the demonstration project (including matching funds and cooperation from the candidate country)*
- Budget allocation plan in consideration of the size and degree of difficulty of the proposed demonstration project as well as the level of participation and roles and responsibilities of each participating organization*
- Budget utilization plan with details on basis of budget*
- Although the project is selected, an excessive budget will be adjusted before the contract signing*

2. Disbursement schedule of project expenses

**Guide:**

*○ Please elaborate on the size and timing of the spending as well as the budget items against project progress to ensure smooth and reliable execution of the budget by each participating organization over the project period*

*(please refer to the below table)*

Sequence No.	Description	Details	Timeline (month)								Deliverables (Milestone)	
			5	6	7	8	9	10	11	12		
1	Analysis											
2												
3	Design											
4	Test											
5	Installation											
6	Demonstration											
7												

**VII. Expected Benefits and Expansion Plan**

1. Expected benefits

**Guide:**

*○ Expected outcomes from applying the smart city solution*

*○ Expected benefits such as the deliverables from the demonstration being introduced into other cities and areas*

2. Measures to ensure technological cooperation between the candidate city and the Korean consortium

**Guide:**

*○ How to enhance extensive technical collaboration between the city overseas and the Korean consortium if the technology is validated through the demonstration*

3. Follow-up plan to leverage the success of the demonstration

**Guide:**

*○ Plan for a follow-up project by the consortium after the demonstration project*



#### 4. Business model development plan

**Guide:**

*○ Plan for profit creation through business model development on the basis of demonstration outcomes  
(Details on public-private partnership project or export plan for private sectors)*

#### VIII. List of deliverables

**Guide:**

*○ Details on the deliverables or milestones for each phase(based on III-7. Timeline of the demonstration project)*

*○ Add list of inspection outcomes as all demonstration outcomes shall be inspected on the end of the project(Final reports, user manual, taking over agreement with the overseas partner governments)*

Form 3

<b>Participation Commitment by Member Organizations (for Korean organization)</b>			
<b>Project Name</b>			
<b>Lead Organization</b>		<b>Project Lead</b>	
<b>Member Organization 1</b>		<b>Co-Lead</b>	
<b>Member Organization 2</b>		<b>Co-Lead</b>	
<b>Member Organization 3</b>		<b>Co-Lead</b>	
<b>Member Organization 4</b>		<b>Co-Lead</b>	
<p>We undertake that we agree to the content of the project as stated in the project plan submitted for the implementation of the K-City Network 2025 - Solution Demonstration Project and if selected through deliberation on the project, we shall fully participate in the project in compliance with the relevant laws and regulations.</p> <p style="text-align: right; margin-right: 100px;">Date. Month. 2025</p>			
_____ Name, Title Organization	_____ Representatives of the Member Organizations	(seal)	
_____ Name, Title Organization	_____ Representatives of the Member Organizations Signature	(seal)	
_____ Name, Title Organization	_____ Representatives of the Member Organizations Signature	(seal)	
_____ Name, Title Organization	_____ Representatives of the Member Organizations Signature	(seal)	
<b>For the attention of the Minister of Land, Infrastructure and Transport</b>			

Form 4-1

### Participation Commitment by Resources (for Koreans)

<b>Project Name</b>	K-City Network 2025 ○○○○○ Smart City Solution Demonstration Project (city, county)		
<b>Lead Organization</b>		Project Lead	
<b>Project Period</b>	Month. 20○○. - Month. 20○○. ( __months)		

We hereby confirm that the resources specified below will fully participate in the proposed project in order to implement the project.

Description	Organization	Position (title)	Name	Date of Birth	Remarks
Lead Organization				...	Project Lead
				...	
				...	
				...	
Member Organization				...	Co-Lead
				...	
				...	
				...	
Member Organization				...	Co-Lead
				...	
				...	
				...	

Date. Month. 2025

\_\_\_\_\_  
Name, Title of  
Lead Organization

\_\_\_\_\_  
Representatives of the Member  
Organizations Signature

(seal)

**For the attention of the Minister of Land, Infrastructure and Transport**

※ The content in this form shall be the same as the content pertaining to the project implementation system and participating resources stated in the project implementation plan.

Form 4-2

## Participation Commitment by Resources (for Overseas Partner Governments)

<b>Project Name</b>	K-City Network 2025 ○○○○○ Smart City Solution Demonstration Project (city, county)		
<b>Lead Organization</b>		<b>Project Lead</b>	
<b>Project Period</b>	Month. 20○○. ~ Month. 20○○. (○ months)		

We hereby confirm that the resources specified below will fully participate in the proposed project in order to implement the project.

<i>Name of International Member Organization</i>		
1	Name	
	Title	
	Biography	
2	Name	
	Title	
	Biography	
3	Name	
	Title	
	Biography	

Date. Month. 2025

\_\_\_\_\_  
Name, Title of  
Lead Organization

\_\_\_\_\_  
Representatives of the Member  
Organizations Signature

(seal)

**For the attention of the Minister of Land, Infrastructure and Transport**

※ The content in this form shall be the same as the content pertaining to the project implementation system and participating resources stated in the project implementation plan.



## Personal Information Consent

The Ministry of Land, Infrastructure and Transport regards the personal information of participating resources as important and would like to obtain their consent pursuant to Articles 15, 17, 22, and 24 of the **Personal Information Protection Act**.

Please read, understand and agree to the following:

<p><b>Consent to collection and use of personal information</b></p> <p><input type="checkbox"/> I agree    <input type="checkbox"/> I disagree</p>
<p>○ <b>Purpose of collection and use:</b> evaluation, deliberation, and monitoring of project implementation - To determine the size of participating resources and whether they are fit for the project in terms of their experience, major, and prior project experience and to secure the contact information of the project lead and responsible staff</p> <p>○ <b>Items to be collected:</b> name, date of birth, place of work, address, phone number, educational background (e.g., major, degree, research area), work experience</p> <p>○ <b>Retention and use period:</b> Personal information above is retained and used from the date the applicant completes this consent form until the aforementioned purposes are fulfilled.</p> <p>○ <b>Legal grounds:</b> Articles 15, 17, 22, and 24 of the Personal Information Protection Act</p> <p>※ <b>Right to disagree:</b> You may disagree to consent to the collection and use of personal information. However, since the collection and use of the information are a prerequisite for applying to the 2025 K-City Network Solution Demonstration Project, the application process can move forward only when the applicant agrees to the above conditions.</p>
<p><b>Consent to the disclosure of personal information to a third party</b></p> <p><input type="checkbox"/> I agree    <input type="checkbox"/> I disagree</p>
<p>① <b>Purpose of disclosure of personal information to a third party</b>          ✓ Credit inquiry into any restrictions in participating in a government project or default          ✓ Response to an inspection agency (the National Assembly, the Board of Audit and Inspection) for the purpose of audit and inspection          ✓ Response to the competent authorities for the purpose of project management</p> <p>② <b>Personal information will be provided to MOLIT, the National Assembly, the Board of Audit and Inspection, and an organization commissioned with credit inquiry.</b></p> <p>③ <b>Purpose of use of personal information:</b> the same as ①</p> <p>④ <b>Items to be disclosed:</b> name, place of work, educational background (major, degree, research field)), work experience</p> <p>⑤ <b>Retention and use period for those provided with the collected personal information:</b>          Personal information above is retained and used from the date the applicant completes this consent form until the aforementioned purposes are fulfilled.</p> <p>⑥ <b>Legal grounds:</b> Articles 15, 17, 22, and 24 of the Personal Information Protection Act</p> <p>※ <b>Right to disagree:</b> You may disagree to consent to the collection and use of personal information. However, since the collection and use of the information are a prerequisite for applying to the 2025 K-City Network Solution Demonstration Project, the application process can move forward only when the applicant agrees to the above conditions.</p>



[Form 5]

(2 of 2)

Association	Position (Title)	Name	Date of Birth	Consent to the collection and use of personal information	Consent to the collection and use of unique identification information	Consent to the disclosure of personal information to a third party	Signed
			...	√	√	√	

The above project participants have read and understand "collection and use of personal information," "collection and use of unique identification information," and "the disclosure of personal information to a third party" and hereby consent to them.

Date. Month. 2025

(Lead/Member) Organization:

Project Lead (or Co-Lead): (seal) or (stamp)

For the attention of the Minister of Land, Infrastructure and Transport

※ This Form is to cover all the participating resources and shall be prepared by each participated organization (except for the overseas partner governments).



**Form 6**

<b>Representation Letter</b>			
<b>Project Name</b>	<b>K-City Network 2025</b> ○○○○○ Smart City Solution Demonstration Project (city, county)		
<b>Lead Organization</b>		<b>Project Lead</b>	
<p>For the application in response to the RFA for the 2025 K-City Network Solution Demonstration Project, we hereby confirm that:</p> <p>All the information provided in our application documents is true and correct as of the date of preparing these documents;</p> <p>The project plan in the application documents is feasible and reasonable;</p> <p>We are not undertaking an identical or similar project to the proposed project with a grant from government agencies including the Ministry of Land, Infrastructure and Transport and;</p> <p>The application documents do not contain false or misleading information.</p> <p>We acknowledge that any false or misleading information presented by us, an obvious disadvantage to the government, or intentional disruption to the fulfillment of the project goals may result in adverse actions, including but not limited to revocation or selection, termination of the agreement, exclusion from future invitations, and/or claw back of the government grants. We also agree not to claim or object to any such action.</p> <p style="text-align: right;">Date. Month. 2025</p> <p style="text-align: right;">Project Lead (or Co-Lead): <i>(signature)</i></p> <p style="text-align: right;">Representative: <i>(seal)</i></p> <p style="text-align: center;"><b>For the attention of the Minister of Land, Infrastructure and Transport</b></p>			

※ This form shall be prepared by each participated organization (except for the overseas partner governments).

Form 7

## Certificate of Official Seal in Use



(Official seal in use)

1. We hereby certify that the above seal is the official seal in use for the application for, and the agreement to the 2025 K-City Network Solution Demonstration Project organized by the Ministry of Land, Infrastructure and Transport of Korea.
2. The above seal will lose its effect upon the completion or termination of the agreement.  
Attachment: one (1) copy of the certificate of seal impression

Date. Month. 2025

Lead Organization : \_\_\_\_\_

Representative : \_\_\_\_\_ (seal)



***The seal in the attached certificate of  
seal impression to be affixed here***

※ This form shall be prepared by each participated organization (except for the overseas partner governments).

**Form 8**

**Consortium Agreement (Joint Implementation) (for Korean Company)**

**Article 1 (Objective)**

This Consortium Agreement ("Agreement") is intended to set forth the agreement of Consortium members ("Members") to jointly implement the following contract ("Contract") in accordance with their proportion of the Contract amount ("Proportions") by leveraging their financial, managerial, technological, human, and equipment resources for the planning, bidding, construction, etc. in connection with building, product, or service delivery.

1. Contract name:
2. Contract amount:
3. Owner:

**Article 2 (Consortium)**

The name, address, and head of the Consortium shall be as follows:

1. Name: \_\_\_\_\_
2. Main address: \_\_\_\_\_
3. Head: \_\_\_\_\_

**Article 3 (Members)**

① The Members shall be as follows:

1. Company A (CEO:     )
2. Company B (CEO:     )

② The head of the Consortium ("Head") shall be \_\_\_\_\_

③ The Head shall represent the Consortium in dealing with the owner of the Contract ("Owner") and third parties and shall have the authority to manage Consortium assets and conduct billing.

**Article 4 (Agreement Period)**

This Agreement shall take effect immediately after its parties ("Parties") sign it and shall end upon its full implementation, provided that this Agreement shall continue to be in effect if there are any remaining rights and/or obligations toward the Owner or a third party in connection with the relevant construction.

#### **Article 5 (Obligation)**

The Members shall commit to leveraging all knowledge and technologies necessary to meet the objective set out in Article 1, based on the principles of integrity, diligence, and trust.

#### **Article 6 (Responsibility)**

The Members shall be jointly responsible for performing their contractual obligations to the Owner, provided that if a performance bond is issued, a Member that fails to meet the requirements for implementing the Contract shall be held responsible in accordance with their Proportion.

<Proviso added on January 10, 2014>

#### **Article 7 (Payment Account)**

Advance payments, progress payments, etc. in accordance with Article 11 of the General Instructions on Contract Management of the Contract Rules shall be credited to the following accounts:

1. Company A (Main contractor of the Consortium): bank name, account number, account holder
2. Company B: bank name, account number, account holder

#### **Article 8 (Proportions of the Contract Amount)**

① The Members' Proportions shall be as follows:

1. Company A: \_\_\_\_%
2. Company B: \_\_\_\_%

② The Proportions set out in Paragraph 1 may be modified in either of the cases stipulated in the following subparagraphs, provided that when the Proportions are modified, the full Proportion of a Member shall not be transferred to any other Member:

1. The Contract amount has increased or decreased due to the modification of the Contract with the Owner,
2. A Member can no longer implement the Contract in accordance with this Agreement due to their bankruptcy, dissolution, insolvency, workout (cases where a company is under restructuring after the creditors' decision to place them under restructuring in accordance with the Corporate Restructuring Promotion Act), or withdrawal from the Consortium, and all the other Members make a request for a modification of their Proportions.

#### **Article 9 (Distribution of Profits and Losses)**

In cases where profits or losses occur after the implementation of the Contract, they shall be distributed or borne in accordance with the Proportions set out in Article 8.

**Article 9-2 (Division of Costs and Expenses)**

- ① Subcontracting costs, material costs, labor costs, expenses, etc., that occur during the course of implementing the Contract shall be borne by each Member in accordance with their Proportions.
- ② The Members can discuss and determine the payment time, method, etc., of such costs and expenses to be borne by each Member.
- ③ In cases where a Member does not pay such costs and expenses set forth in Paragraph 1, the progress payment to be made to the Member which is equivalent to their unpaid costs and expenses and is calculated by taking their Proportion into account shall be retained in the joint account of the Members. The progress payment shall be made after the Member pays their costs and expenses in full.
- ④ In cases where a Member fails to pay their dues three times or more, the rest of the Consortium may remove the Member from the Consortium after obtaining the agreement of the Owner, provided that the Consortium can determine how many overdue payments allow for removal from the Consortium by taking into account the relevant payment interval, etc. after obtaining the agreement of the Owner.

[Article added on April 2, 2012]

**Article 10 (Restrictions on the Transfer of Rights and Obligations)**

The Members shall not transfer their rights and obligations under this Agreement to any third party.

**Article 11 (Action regarding Withdrawal)**

- ① No Member may withdraw from the Consortium until the end of the relevant bidding and the full implementation of the Contract except for any of the cases set forth in the following subparagraphs, provided that in case of Subparagraph 3, the Consortium must remove the Member in question.
  1. The Owner and all the Members agree,
  2. A Member fails to implement the Contract without justifiable reasons such as bankruptcy, dissolution, and insolvency or does not pay the costs and expenses set forth in Article 9-2, and the rest of the Consortium decides to remove the Member after obtaining the agreement of the Owner, (Added on April 2, 2012)
  3. A Member is banned from participating in bids in accordance with Article 76, Paragraph 1, Subparagraph 6 of the Enforcement Decree after failing to implement the Contract without justifiable reasons such as bankruptcy, dissolution, and insolvency,
- ② In cases where a Member withdraws from the Consortium in accordance with Paragraph 1, the remaining Members of the Consortium shall jointly implement the Contract, provided that if the remaining Members cannot meet the requirements for implementing the remainder of the Contract in terms of the licensing, experience, disclosed construction capacity expressed in monetary terms, etc., the remaining Members shall meet the requirements by adding a new Member, etc. after obtaining the agreement of the Owner. <Amended on September 8, 2010>

- ③ With respect to the main clause of Paragraph 2, the Proportion of the withdrawn Member shall be divided in proportion to the Proportions of the remaining Members and be added to the Proportions set out in Article 8.
- ④ The payment due to the withdrawn Member shall be made after deducting the amount of losses in accordance with Article 9, following the full implementation of the Contract.

**Article 13 (Warranty for Defects)**

In cases where defects are identified in connection with the construction in question after the dissolution of the Consortium, the Consortium as a whole shall be responsible for addressing such defects, provided that if a performance bond is issued, a Member that fails to meet the requirements for implementing the Contract shall be held responsible in accordance with their Proportion.

<Proviso added on January 10, 2014>.

**Article 14 (Steering Committee)**

- ① The Consortium shall form a steering committee comprised of the Members ("Steering Committee") to discuss matters regarding the implementation of the Contract.
- ② Any matters not stipulated in this Agreement shall be decided on by the Steering Committee.

IN WITNESS WHEREOF, this Consortium Agreement shall be executed in XX counterparts and every Member shall each sign and seal XX counterparts and retain one of them.

Date, Month, 2025

Lead Member: \_\_\_\_\_ (seal)

Partner Member: \_\_\_\_\_ (seal)

Partner Member: \_\_\_\_\_ (seal)



Form 11

## Document Checklist

No.	Documents List	No. of copies	Remarks	Submission Status (√)
1	Official cover letter (signed by the authorized representative)	1	-	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Original Project Application (signed by the authorized representative)	1	Form 1	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Project Plan	1	Form 2	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Participation commitment by the member organization	1	Form 3	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Participation commitment by resources	One each	Form 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Overseas partner government's Letter of Intent or Memorandum of Understanding	One each	Free-format	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Personal information consent form	One each	Form 5	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Representation Letter	One each	Form 6	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Business registration certificate and certified copy of corporate registration	One each	-	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Certificate of corporate seal impression and certificate of official seal in use	One each	Form 7	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	Certificate of national and local tax payment	One each	-	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Applicant's former Smart City project track record in and outside Korea (Lead Organization only)	1	Refer to selection criteria	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Credit rating evidence for the Applicant (required of the Lead Organization only)	1	Evidence for credit rating from a credit rating agency such as Seoul Credit Rating Inc.	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	Consortium Agreement	1	Form 8	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	Retirement Recruitment Status Confirmation	One each	Form 9	<input type="checkbox"/> Yes <input type="checkbox"/> No
16	Integrity contract	One each	Form 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
17	Document Checklist	1	Form 11	<input type="checkbox"/> Yes <input type="checkbox"/> No

Date, Month, 2025

Lead Organization: \_\_\_\_\_ Project Lead: \_\_\_\_\_ (signature)